



Unit 50 Burnett Business Park, Gypsy Lane,
Burnett, Keynsham, Bristol. BS31 2ED

Customer:

Site:

Method Statement For: CCTV Survey

Purpose: The purpose of the work to which this method statement applies is to carry out CCTV Survey of drainage.

Task:

1. On arrival operative(s) are to report to security and obtain necessary passes to enter site. All employees will book in as appropriate on arrival and when leaving site, to comply with client's regulations.
2. Work permits and licences to be arranged (if required). If tools, equipment and materials are to be left on site at the end of a shift, the permission of the client's agent will be obtained.
3. Protection of client's assets, the client's assets will be protected during the course of all work. The method for this will be detailed in a detailed site-specific method statement.
4. To carry out an assessment of the work area and to cone off the work area, provide signing, and guarding as necessary.
5. Fire Evacuation procedures will be carried out as per site or client's instructions.

Telephone: 0117 9869815

Email: info@aquariuswaste.co.uk

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6. All operators will be issued with and trained in the use of the following PPE:
 - Minimum requirement: Overalls, gloves, hard hats, safety boots, Hi Vis Jackets, Safety glasses.
 - Specific: Full face visor, ear defender, wetsuit, safety boots.
7. Operative(s) must work with a full regard to their own Health and Safety and to the Health and Safety of others, and to be aware of the customer's own Health and Safety and emergency procedures.
8. All CCTV equipment will be regularly maintained and serviced and will satisfy statutory requirements.
9. Should the operative have cause to leave the work area for any reason during the Survey all the covers are to be replaced, and the site left in a secure and safe order.
10. When the Survey has been completed to the customer's satisfaction, the operative is to record the work carried out and if any the volume removed together with the time taken and a signature obtained from the customer or his/her representative.
11. On completion all manhole covers will be replaced. All the equipment to be safely stowed on the vehicle.
12. Good housekeeping - all working areas on all sites will be left clean, tidy, clear of any obstruction and safe on completion of works.
13. Any damage noticed at time of works must be reported to site contact.

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Accidents/Incidents

14. Accidents, incidents and reporting of injuries, diseases and dangerous occurrences (RIDDOR 1995)

- All accidents will be recorded in the accident book (Form IR1, Near Miss Report and reported to the client.
- Incidents that are reportable, under RIDDOR 95 will be reported to the HSE using forms IR1, IR2, F2508A etc. Copies will be sent to the client.
- The site safety file will contain a site-specific accident book, although all information entered will be recorded in the depot accident book.

EMERGENCY PROCEDURE

Aquarius Waste Management Ltd: 24 hour Emergency Services Number is:

- Telephone 01179 869815 (In hours 8am – 5pm) or
- 07921 226095 (out of hours)
- E-Mail: info@aquariuswaste.co.uk

15. All records, documentation and all consents, environmental checklist and audit results are kept at our head office. These are the responsibility of Andy Gunton who can be contacted on 01179 869815.

16. For Inspection and environmental auditing please contact the office on 01179869815

17. Systems and codes of practice a schedule of documents and references is included in the appendices of the method statements. This list is not exhaustive and a check should be made for any revisions.

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